



KALASHA INTERNATIONAL FILM FESTIVAL 2015

SUBMISSION GUIDELINES AND FORM

GENERAL INFORMATION

The mission of Kalasha International Film Festival is to create a platform for film makers to showcase their creative works to international audiences. The Festival is scheduled to take place from October 26th to 30th within selected venues in Kenya.

ELIGIBILITY

- Open to all Film Makers including student films.
- A duly completed submission form for EACH film must be filled (only pages 6 – 8).
- Only Films produced and completed from January 2014 can be submitted.
- Accepted genres are Features, Documentaries and Shorts.
- Each submission must be accompanied by a 30 – 60 seconds trailer.

DELIVERY FORMAT

Entries are accepted in the following formats:

Internet Link (URL)

You can submit your film by sending a link via Vimeo, YouTube, Drop Box or WeTransfer. If at any time you change the URL and/or password it is your responsibility to inform us immediately. With this option you do not need to send in a physical copy of your film(s).

DVD/Blu-ray Disc

DVD(s) and cases must be labeled (preferably using permanent marker/ink) with film title, filmmaker name, phone and email. Please only send ONE (1) copy of your film.



TECHNICAL SPECIFICATIONS

Video Format Requirements:

Accepted File formats (endings): .mp(e)g/.avi/.vob/.mov/.mp4/.m4v

Recommended codecs: MJPEG, Apple ProsRes, H264

Resolution: PAL from 720 x 400px up to HD material 1920x1080px

Audio Format Requirements:

48 kHz sound PCM (only uncompressed)

MP3

AAC

File Specifications:

We only accept multiplexed files (i.e. with audio, video, and subtitles in a single file). Your film file should not exceed 8GB. You can upload a film with a resolution of up to 1920 x 1080 pixels (HD), as long as it does not exceed 8 GB.

Duration:

Shorts and/or Documentaries (incl. animation) should NOT be longer than 59 minutes.

Feature films (incl. animation) should be a minimum of 60 minutes.

Subtitles:

The selection committee will screen films:

- Without subtitles if the original language is English.
- With English subtitles for all other original languages.

For submitted films the subtitles must be integrated into the image.



PREPARATION OF THE FILM

Make sure that your film has no colour bars or any black sequences before the film starts or after it ends. Please also make sure you upload a progressive (deinterlaced) video file, without any horizontal lines across the image (an interlacing artefact known as “combing”), particularly visible during sequences with rapid movement.

SELECTED FILMS

Notification of selected films will be sent to the submitting entity by 30th September 2015 via email. If your email address changes before notifications are sent out please inform us of your new email address. If your film is selected for the Festival, you must provide an exhibition copy (high res digital file) by October 15th 2015.

ENTRY FEE

There is no entry fee for submission.

SHIPPING DETAILS

Kalasha International Film Festival
Kenya Film Commission
2nd Floor Jumuia Place, Lenana Road
P.O Box, 76417-00508
Nairobi, Kenya

Or send a link to connect@kalashainternational.com

For more information you may call + 254 708 714 473, +254 708 985 382;

Email connect@kalashainternational.com or visit our website <http://www.kalashainternational.com>



TERMS AND CONDITIONS

By signing this form, you agree to the following Kalasha International Film Festival Terms and Conditions, and indicate that you have read and understood the entry guidelines.

I understand the following will apply if my film is selected:

1. My film will be screened during the Kalasha International Film Festival and is not for competition.
2. My film will be shipped (at filmmaker's expense) in one of the exhibition formats specified above by 20th September 2015.
3. Kalasha International Film Festival will have the non-exclusive and irrevocable right to broadcast and/or exhibit (and authorize to any third party the broadcast/exhibition of) submitted trailers of the Film in all media (including, without limitation, television, video on demand, satellite video on demand, multimedia distribution systems, ADSL, internet and mobile/handheld devices) with the aim of promoting the Festival.
4. All material created by Kalasha International Film Festival featuring excerpts of the production is and shall remain the property of the Festival.
5. Kalasha International Film Festival shall have the right to copy the Films (or clip(s) and to send such copies to the Selection Committee for purpose of reviewing the Film and promoting the Festival.
6. Selected Films may be screened at selected theatres during the Festival period.
7. The right to broadcast trailers for publicity to create awareness of the contents of any entries is hereunder given without prejudice by the appendage of the signature of the authorized official submitting the entry.
8. Kalasha International Film Festival retains the right to archive the submitted DVD screener copy of my film in physical and/or digital format solely for historical and research purposes, and will not publicly screen it without my permission.
9. Kalasha International Film Festival will conduct private screening sessions to review submissions, which may include my film.
10. Kalasha International Film Festival will not return any DVD screening copy submissions.



THIRD PARTY COPYRIGHT

You warrant and confirm that you own or have obtained all rights and/or releases necessary including:

- (a) All rights, releases and/or copyright clearance in relation to all material included in the film owned or controlled by a third party including music, literary, dramatic and/or artistic works;
- (b) Releases for all locations featured in the Film;
- (c) Consents from all persons featured in, portrayed or contributing to the filming of the project;
- (d) License to use all copyright work used in the film or required for its exploitation, including scripts;
- (e) In order to allow the Kalasha International Film Festival to promote the films, you hereby consent to editing and cutting the film in order to exercise the rights granted to them hereunder to use any content from the film in conjunction with other content and materials.

PUBLICITY

- (a) You agree to provide the name and biography of all those involved in the Film and grant the Kalasha International Film Festival the right to use such information in promoting the Film and the Festival.
- (b) You agree, and will use reasonable efforts, to procure that other participants in the Film agree to take part in reasonable publicity for the Festival as requested.

THIRD PARTIES

- (a) You warrant and represent that you have the right to enter into this Agreement and to grant the rights set out herein.
- (b) You warrant and represent that nothing in the Film is obscene, defamatory, and libelous or breaches Kenyan Government rules.

INDEMNITY

You indemnify and hold harmless the Kalasha International Film Festival and its affiliated Corporations, from and against any and all claims, suits, liabilities, judgments and damages arising out of a breach by you of any of the obligations, representations or warranties contained in the Terms and Conditions.



SUBMISSION FORM

SECTION 1: PRODUCTION DETAILS

DIRECTOR (S):	
PRODUCER (S):	
SUBMITTED BY:	
TITLE OF ENTRY:	

GENRE:	
DURATION:	
DELIVERY FORMAT:	
VIDEO SPECIFICATIONS:	
AUDIO SPECIFICATIONS:	
YEAR OF PRODUCTION:	
COUNTRY (S) OF PRODUCTION:	



PRODUCTION COMPANY:	
PHYSICAL ADDRESS:	
POSTAL ADDRESS:	
CITY:	
STATE:	
ZIP CODE:	
COUNTRY:	
PHONE:	
EMAIL:	

SECTION 2: SCREENING HISTORY

List any festivals where your film has been exhibited (Include dates) _____

List any awards your film may have won _____

Any other information _____



I _____ Producer/Director of _____
have read the Terms and Conditions of this form and understand them fully and agree to abide by
them on this _____ day of _____ 20_____

Name _____

Signature _____

Kindly fill ONE submission form for EACH Film